

{LETTERHEAD}

June 7th, 2019

Five County Human Services Council
C/O Michael Day
Five County Association of Governments
1070 W 1600 S Bldg. B
St. George, UT 84770

Dear Human Services Council Members:

[AGENCY NAME] appreciates the Local Discretionary Social Services Block Grant (SSBG) that [WHAT SERVICE WILL SSBG PROVIDE IN SERVICE AREA] The agency will provide a minimum of [DOLLAR AMOUNT OF 25% MATCH] non-federal local match for its FY 2020 SSBG application. Additional match will be provided, if additional funding is received by the agency. This match will not be used for any other federal program.

Match will include the following:

- Space Costs \$/yr
- Telephone \$/yr
- Supplies \$/yr
- Utilities \$/yr

Please do not hesitate to reach out to us if you have any questions. You can reach me at

Sincerely,

[NAME]
[TITLE]
[AGENCY]